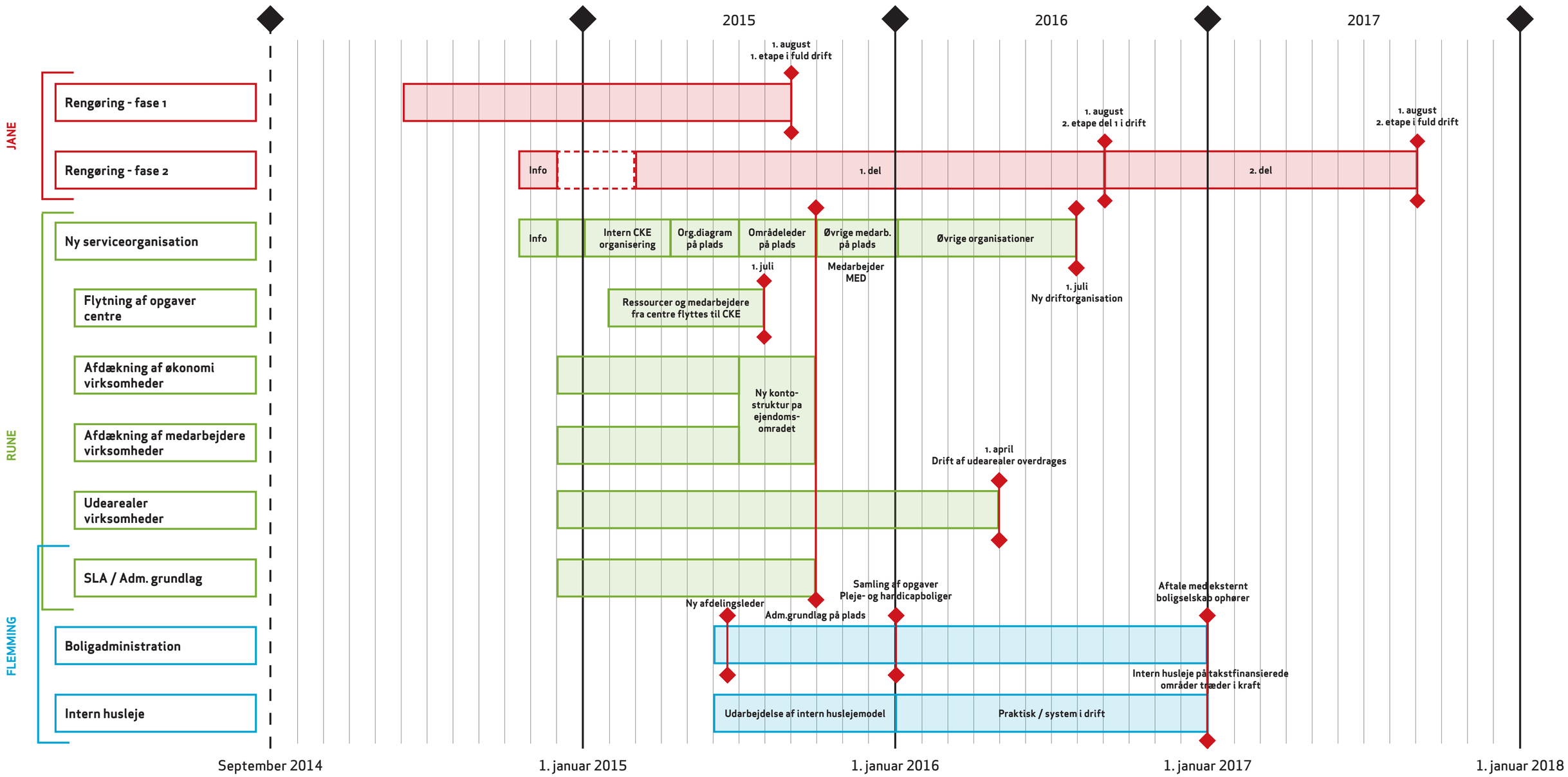Tidsplan for bygningsdrift og rengøring